

Custom Property Services, LLC

Rental Application

All applicants over the age of 18 years must complete their own application. Thank You.

The undersigned hereby makes application to rent the unit located at _____

Beginning _____, and ending _____, at a monthly rental amount of \$_____.00.

Personal Information

Applicant's Full Name: _____ Day Phone: _____

Date of Birth: _____ Social Security Number: _____ email address: _____

Do you have a Co-Applicant who is not your spouse?: Yes No

If yes, Co-Applicant's Name(s) _____

If married, Spouse's Full Name: _____

Date of Birth: _____ Social Security Number: _____

Number of Dependents: _____ Dependent(s) Name(s) and Age(s): _____

Name, Address, and Phone Number for Emergency Contact (person not living in unit) : _____

Do you have pets? Yes No Number of each animal type: Dog _____ Cat _____ Other _____ If

you have a pet in the "other" category, please tell what type of animal: _____

Name and Age of Pet(s): _____

Has your pet completed an obedience training class? Yes No When? _____ Where? _____

Your Student Number: _____ School: _____

Your Driver's License Number: _____ State: _____

If married, Spouse's Driver's License Number: _____ State: _____

Your Vehicle Make/Model: _____ Year: _____ License Plate: _____

Second Vehicle Make/Model: _____ Year: _____ License Plate: _____

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Rental Information

* Current Address

Address: _____ Apt. # _____ City/State: _____ Zip Code: _____

Month/Year Moved In: _____ Lease Expiration: _____

Reason For Leaving: _____

Landlord: _____ Day Phone #: () _____

* Previous Address (If Within the Last Three Years)

Address: _____ Apt. # _____ City/State: _____ Zip Code: _____

Month/Year Moved In: _____ Lease Expiration: _____

Reason For Leaving: _____

Landlord: _____ Day Phone #: () _____

Employment Information

* **Your Status:** Employed Full Time (40 hours/week) Employed Part Time (_____hours/wk)
 Retired Unemployed Student

Employer and Address: _____

Date Employed: _____ Job Title: _____

Supervisor's Name: _____ Phone Number: () _____

Salary: \$ _____ per _____. If employed by the above for less than six months please give your previous employer's name: _____

Address: _____ Daytime phone number: _____

* **Spouse Status (if not married disregard)** Employed Full Time (40 hrs/week)

Employed Part Time (____hrs/wk) Unemployed Student Retired

Employer and Address: _____

Date Employed: _____ Job Title: _____

Supervisor's Name: _____ Phone Number: () _____

Salary: \$ _____ per _____. If employed by the above for less than six months please give your previous employer's name: _____

Address: _____ Daytime phone number: _____

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Financial Information

If there are other sources of income you would like us to consider, or you are unemployed, please list income, source and person (banker, employer, social security, housing assistance, etc.) whom we could contact for confirmation.

Please provide management with printed proof of any assistance of Social Security, Veteran's Benefits, and the like. You do not have to reveal alimony, child support or spouse's annual income unless you want it considered on this application.

Amount(s): \$ _____ Source(s): _____

Amount(s): \$ _____ Source(s): _____

Character Information

Have you ever:

1. Been evicted from tenancy? No Yes If yes, when: _____

2. Been convicted of a felony? No Yes If yes, explain:

Please give any additional information that might help management evaluate this application. _____

If management has any questions about this application, please give phone numbers where you can be reached:

Day Phone: _____ **Night Phone:** _____

If you are an undergraduate student or rely on your parents for financial assistance to pay your rent, you must give their name(s) and information. They will be required to sign a guaranty agreement. As such, a consumer credit report will be obtained on them.

Name(s): _____

Social Security Number(s): _____

Address: _____ City & State: _____ Zip: _____

Daytime Phone Number: _____ Evening Phone Number: _____

PLEASE READ & SIGN

I/We hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental amount is to be payable the first day of each month in advance. **I/We warrant that all statements above set forth are true, however, should any statement made above be a misrepresentation or not a true statement of facts, \$100.00 of the deposit will be retained to offset the cost, time and effort in processing this application and the application will be denied.**

Any such misrepresentation or false statement will constitute a default under the lease and will entitle lessor to termination of the lease if such misrepresentation or false statement is not discovered by lessor until after parties enter into the lease. This paragraph shall be incorporated into any lease entered into between lessor and lessee.

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I/We hereby deposit \$_____.00 as earnest money to be refunded if this application is not accepted within six business banking days. Upon acceptance of this application, this deposit shall be retained as part of the security deposit. **When so approved, I/We agree to execute a lease before possession is given and to pay the balance of the security deposit within five business banking days after being notified of acceptance or the deposit will be forfeited as liquidated damages**, actual damages being difficult if not impossible to ascertain. The deposit will be used in payment of agent's time and effort in processing the application including making necessary investigation of credit, character, and reputation and for holding the property in question off of the rental market and not leasing the same to others. If this application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant hereby waiving any claim for damages by reason of non-acceptance, which the owner or his agent may reject without stating any reason for so doing.

I/We recognize as part of your procedure for processing this application, an investigative consumer report may be prepared whereby information is obtained through a computer-generated credit report as well as personal interviews with employers, current and previous landlords and others with whom I/we may be acquainted. This inquiry includes information as to character, general reputation, personal characteristics and mode of living. I/We understand that I/we may have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of this investigation.

I/We recognize as part of your procedure for processing this application, an investigative criminal background check may be done on local, state & national levels.

The above information, to the best of my knowledge, is true and correct.

Signature of applicant(s):

_____ Date: _____

_____ Date: _____